

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, MAY 17, 2016
11:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Kathleen Graves and Bonnie Oberbillig, Clerk's Office; Bob McQuade, Coy Chapman and , Assessor's Office; Larry Maneely, Commissioners' Office; Kate McGwire, Public Information Officer; Vicky McIntyre and Chris Priest, Treasurer's Office; Bob Perkins, Rusty McNeill and Robyn Swaney, Procurement; Scott Williams and Dave Neal, Operations; Ted Hutchinson, Solid Waste; Don Walker, Sheriff's Office; and Ted Argyle, Prosecuting Attorney's Office. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 11:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. EMPLOYEE RECOGNITION:

- Ted Hutchinson - 20 Years Certificate of Service

J. Tibbs acknowledged T. Hutchinson's 20 years of employment and presented him with a 20 Year Certificate of Service.

V. SPECIAL RECOGNITION:

- Gift of Ada/Boise County Line Mile Marker XXV by the Burkhart Family

J. Tibbs acknowledged the Burkhart family for their gift of the Ada/Boise County Line Mile Marker XXV and read a letter, addressed to G. Burkhart, into the record.

VI. UNFINISHED BUSINESS:

ACTION: D. CASE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

1. Expo Idaho (*Authorize the Chairman to Sign*)

- Approval of April Advisory Board Motions (2) (Tabled from 4/28/16)
 1. 15% Rate Increase for Expo Buildings and Grounds Rentals
 2. Adoption of Drug Testing Policy to Mirror Current 4-H Policy

D. Case advised that these items were tabled to allow time for the Board to meet with Bob Batista but due to scheduling conflict that meeting did not take place. He suggested tabling the items once again.

ACTION: D. CASE MOVED TO TABLE THE DISCUSSION OF THE TWO APRIL ADVISORY BOARD MOTIONS TO MAY 31, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Procurement

- Award of RFP 16049, Ada County Help Desk Managed Services (*Tabled from 5/3/16*)

B. Perkins stated the evaluations are complete but the committee needs additional time to interview the top candidate. He requested this item be tabled to May 31, 2016.

ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF RFP 16049, ADA COUNTY HELP DESK MANAGED SERVICES, TO MAY 31, 2016. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

VII. NEW BUSINESS:

1. Procurement
 - a. Opening of RFP 16043, Household Hazardous Materials Collection

B. Perkins provided the Board three responses to RFP 16043. He requested the names of each bidder and confirmation that a bid bond security was included be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of RFP 16043 be tabled to June 14, 2014, to allow the Evaluation Committee time to assess the proposals.

ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF RFP 16043, HOUSEHOLD HAZARDOUS MATERIALS COLLECTION, TO JUNE 14, 2016. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Review of Bids Received & Award Consideration for Bids \$25,000 to \$50,000
 - Bid 16058, Ada County Sheriff's Office Fleet Car Wash Services

B. Perkins advised the Board that the Evaluation Committee received two responses for Bid 16058 and presented the Board its recommendation for award. D. Case read the recommendation into the record.

ACTION: D. CASE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 16058, ADA COUNTY SHERIFF'S OFFICE FLEET CAR WASH SERVICES, TO MISTER CAR WASH, IN THE AMOUNT OF \$3.50 PER CAR. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

Public Hearing

2. Resolutions
 - Resolution No. 2134 - Resolution Granting Surplus Holsters and Ballistic Body Armor Vests to the Gem County Sheriff's Office

J. Tibbs opened the public hearing and read Resolution No. 2134 into the record.

[There was no public testimony.]

J. Tibbs closed the public hearing.

ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2134 AS LISTED ON THE AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

Closed Public Hearing

3. Licenses (*Authorize the Chairman to Sign*)
 - Catering Permits (14)
 1. The Curb Bar and Grill at Barber Park Event Center for Harris Ranch Annual HOA Party, May 17th from 11am to 11pm
 2. The Curb Bar and Grill at Barber Park Event Center for Boise Smoke Jumpers Benefit, May 28th from 11am to 11pm
 3. The Curb Bar and Grill at Barber Park Event Center for Albrethsen/Flickinger Wedding, May 29th from 11am to 11pm
 4. The Curb Bar and Grill at Barber Park Event Center for Snipper/Farris Wedding, June 3rd from 11am to 11pm

5. The Curb Bar and Grill at Barber Park Event Center for Compton/Green Wedding, June 4th from 11am to 11pm
6. The Curb Bar and Grill at Barber Park Event Center for Echeverria/Miller Wedding, June 5th from 11am to 11pm
7. The Curb Bar and Grill at Barber Park Event Center for Working Day at the Park, Olgie Castilla, Idaho Small Business Development Center, June 8th From 11am to 11pm
8. The Curb Bar and Grill at Barber Park Event Center for Harzid Anniversary Party, June 10th from 11am to 11pm
9. The Curb Bar and Grill at Barber Park Event Center for Reyna/Creel Wedding, June 11th from 11am to 11pm
10. The Curb Bar and Grill at Barber Park Event Center for Nagle/Carlyle Wedding, June 17th from 11am to 11pm
11. The Curb Bar and Grill at Barber Park Event Center for Jones/King Wedding, June 18th from 11am to 11pm
12. Dry Creek Mercantile at Hidden Springs Community Barn for Hidden Springs Town Association Community BBQ, May 21st from 1pm to 4pm
13. Dry Creek Mercantile at Southerland Ranch for Tina & Shane Quarrels Wedding, June 11th from 4pm to 10pm
14. Big Al's at Alpine Ponds for Bevacque/Montoya Wedding, May 21st from 2pm to 8pm

B. Oberbillig stated that the required fees were paid and the paperwork was in order and awaiting signature.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING 14 CATERING PERMITS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED.

DISCUSSION: D. CASE STATED THAT HE WOULD BE ABSTAINING DUE TO CAMPAIGN CONTRIBUTIONS FROM THE CURB.

ACTION: R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, ABSTAIN. THE MOTION CARRIED.

4. Auditor's Office - No Report

5. Claims Journal
 - May 13, 2016

ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED MAY 13, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

6. Personnel Action Forms (3 Leaves with Pay)

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 3 LEAVES WITH PAY; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. _ D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

7. Assessor's Office

B. McQuade stated his office will send out assessment notices next week.

8. Treasurer's Office

- Tax Deed Auction 2012 (14) (*Authorize and Direct Treasurer to Offer Properties at Public Auction and Approve Minimum Bid Requirements*)

1. R5577760008	Jemmett Andrew J, Kirkman J R & Robin	\$883.85
2. R5672050140	Partridge, Wilmer G & Madelene	\$3,831.49
3. R5739810010	Romig Robert L & Louella	\$6,757.41
4. R6890020150	Toll, Charlotte	\$5,363.79

5. R7335580472	Martin, William R & Juliane	\$801.70
6. R7335590081	Martin, William R & Juliane	\$811.68
7. R7569500608	Johnson, Elmer C & Josephine	\$708.27
8. R8360000125	Benson, William J & Barbara R	\$3,513.23
9. R8521340020	Hines, Thomas V	\$3,717.67
10. R8521340100	Hines, Thomas V	\$6,733.89
11. R8521340110	Hines, Thomas V	\$2,360.74
12. S1130449505	Blaser, Bruce W & Annalee H	\$805.17
13. S2807110000	Flower, Joseph R	\$1,823.86
14. S1606212501	ERD, LLC	\$4,432.89

V. McIntyre asked that items 9-11 be submitted as one singular bid at \$12,812.30 as it is agricultural land adjacent to each other.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATIONS OF THE TREASURER'S OFFICE AND AUTHORIZE AND DIRECT THE TREASURER TO OFFER THE PARCELS IDENTIFIED ON THE AGENDA AT A PUBLIC AUCTION AT THE PROPOSED MINIMUM BID AMOUNTS AS LISTED ON THE AGENDA; AND ACCEPT ITEMS 9, 10 AND 11 CONSIDERED AS ONE BID IN THE AMOUNT OF \$12,812.30. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

9. Public Information Officer - No Report

10. Larry Maneely

L. Maneely stated this week is National EMS Appreciation week.

11. Approval of Minutes (4) (*Authorize the Chairman to Sign*)

- a. General Session of the Indigent Hearings, April 6,2016
- b. Executive Session of the Indigent Hearings, April 6,2016
- c. Public Hearing, April 6,2016
- d. Open Business Meeting, April 12,2016

ACTION: D. CASE MOVED TO APPROVE THE MINUTES AS IDENTIFIED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Grants (2)

- a. Grant No. 1508-B - Grant Award for the 2016 Certified Local Government Sub-Grant from the Idaho State Historic Preservation Office (\$4000, \$3000 Match, \$1000 In-Kind Time) (Related to Agreement No. 11651) (*Authorize the Chairman to Sign*)
- b. Grant No. 1609-A - Grant Application for the Idaho Community Foundation Grant for Music Program for Juveniles in Detention (\$5,000; No Match; Grant Period 5/1/16 - 7/1/16) (*Authorize the Completion and Submission of the Grant Application Online*)

J. Tibbs read the grants into the record.

ACTION: R. YZAGUIRRE MOVED TO APPROVE GRANT AWARD NO. 1508-B AND AUTHORIZE THE ONLINE COMPLETION AND SUBMISSION OF THE GRANT APPLICATION; GRANT NO. 1609-A AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED.

DISCUSSION: A. DICUS NOTIFIED R. YZAGUIRRE THAT HE HAD THE GRANT NOS MIXED UP.

ACTION: R. YZAGUIRRE WITHDREW HIS ORIGINAL MOTION AND MOVED TO APPROVE GRANT NO. 1508-B; APPROVE AND AUTHORIZE THE ONLINE COMPLETION AND SUBMISSION OF GRANT APPLICATION NO. 1609-A; AND AUTHORIZE THE

CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Expo Idaho (*Authorize the Chairman to Sign*)

- a. Interim Events (4)
 - 1. Higinio Sanchez, Quinceanera, October 1, 2016
 - 2. Lisa Estrada, Birthday Party, July 1, 2016
 - 3. Mayhem Productions, Motorfest, June 18-19, 2016
 - 4. Townsquare Media, Boise Music Festival, June 25, 2016 (Set Up June 23-24)
- b. Concessionaire Agreements (15)
 - 1. Bacon on a Stick, Booth #49
 - 2. B's Lemonade I, Booth # 38
 - 3. B's Lemonade II, Booth #40
 - 4. Bodacious Pig, Booth #51
 - 5. Caters Express, Booth #7
 - 6. Delsa's Ice Cream, Booth #15
 - 7. Grandma's Express, Booth #13
 - 8. Idaho Mountain Search and Rescue, Booth #17
 - 9. More Scones Unlimited, Booth #35
 - 10. Mr. Bee's, Booth #20
 - 11. Paradise Ice, Booth #30
 - 12. Sugar Shack, Booth #46
 - 13. Sweet Classics, Booth 8
 - 14. Tres Hermanos Tacos, Booth 45
 - 15. Zorbas, Booth #24

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE 4 INTERIM EVENT AGREEMENTS AND THE 15 CONCESSIONAIRE AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

14. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center (3)
 - 1. Mike Eisenman, McCotter/Eisenman Wedding & Reception, September 11, 2016
 - 2. Michelle Cunningham, Cunningham/Mcnicholl Wedding & Reception, May 6, 2017
 - 3. Teresa Leggett, Leggett/Miller Wedding & Reception, April 22, 2017

ACTION: D. CASE MOVED TO APPROVE THE THREE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

15. Agreements (7) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 11651 - Memorandum of Agreement Between Ada County and the State Historic Preservation Office for the History Children's Workbook Project (Related to Grant No. 1508-B)
- b. Agreement No. 11652 - Agreement Between Ada County and Bid4Assets for Online Auction Services
- c. Agreement No. 11653 - Agreement Between Ada County and Qwest Corporation d/b/a Century Link QC for Metro Ethernet Service Fixed Period Pricing Plan Intrastate
- d. Agreement No. 11654 - Rental Agreement Between Ada County and Western States Equipment for Track Dozer for Solid Waste
- e. Agreement No. 8929-5-16 - Renewal Memorandum of Agreement Between Ada County, Southwest Idaho Juvenile Detention Center and the Idaho Department of Juvenile Corrections for Emergency Mutual Housing
- f. Agreement No. 10876-15-16 - Confidentiality Agreement for Imagesoft Employee, Dave DeJonse, for the Information Technology Department

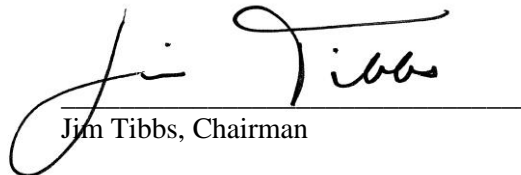
- g. Agreement No. 10876-16-16 - Confidentiality Agreement for Imagesoft Employee, Kris Jaussi, for the Information Technology Department
- h. Agreement No. 11597-1-16 - Project Scope of Services Agreement Between Ada County and Insight Architects for the Vertical Pivot Gate Replacement Project

J. Tibbs read the agreement numbers into the record.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE SEVEN AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.


VIII. IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 11:33 a.m.



Jim Tibbs, Chairman

ATTEST:



Christopher D. Rich, Ada County Clerk